

The Challenge: Miscommunication & Disorganized Workflows Impact Profitability



Litigation eDiscovery providers must collect precise instructions from clients and relay that critical information to production teams. However, without a structured workflow, essential details can be lost, leading to miscommunication, missed deadlines, and costly errors. Managing multiple service requests without a centralized tracking system makes it difficult to monitor tasks, allocate resources, and ensure accuracy. Inefficiencies in workflow management result in wasted time, increased costs, and diminished profitability, all while jeopardizing client satisfaction.

The Solution:

DOCULOGIX EWM

The Ultimate Workflow & Task Management Solution

Doculogix EWM (eDiscovery Workflow Manager)

is the comprehensive solution designed to eliminate inefficiencies and streamline the litigation eDiscovery process from client intake to project completion.

With **Doculogix EWM**, litigation eDiscovery providers can eliminate workflow inefficiencies, enhance communication, and improve profitability. By keeping all project data in one place and automating task management, teams can work smarter, deliver better results, and build stronger client relationships.

➔ **Get Started Today**

Visit www.doculogix.com/EWM to request a demo and optimize your eDiscovery workflow.

Why Choose Doculogix EWM?

- **Structured Service Request Intake:** Gather and document all necessary client instructions upfront, ensuring clarity and precision.
- **Centralized Information Hub:** Keep all client requests, tasks, and project details in one secure location for seamless access.
- **Automated Workflow Management:** Define and track workflows for different service types to ensure timely and accurate completion.
- **Task Tracking & Assignment:** Monitor progress, set deadlines, and allocate resources efficiently to prevent missed deliverables.
- **Integrated Billing & Time Tracking:** Capture all billable hours and project costs, maximizing profitability.
- **Seamless Team Collaboration:** Ensure smooth information transfer between departments to maintain accuracy and efficiency.
- **Error-Free & On-Time Deliverables:** Minimize mistakes and delays while providing high-quality, reliable services to clients.